

WASHINGTON DISTRICT EDUCATION ASSOCIATION
Representative Council Meeting

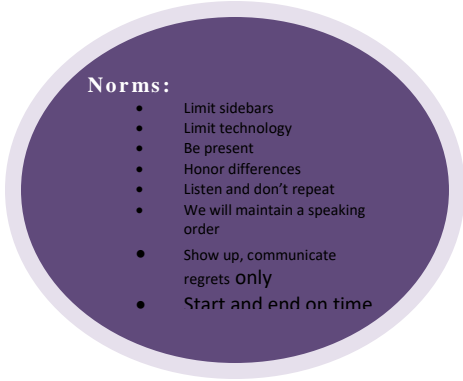
Wednesday, September 6, 2017

Start Time: 4:30pm

WDEA Office: Cholla Middle School

Present:

Absent:



Approval of Norms/Review of procedures for smooth running meetings	Whalen
4:30- 4:34 Approval of Previous Minutes (A)	It was moved/seconded by ___LaPine___/___Kushner___ to approve the previous E- Board meeting minutes as presented.
Committee Reports 4:34-4:44 Membership Report (R) <ul style="list-style-type: none"> ▪ Review Membership Plan ▪ Bulletin Board Plan/Supplies ▪ Purple folders 	Oliver/LaBelle/Fox/Love Heather brought thank you stuff to take back to our sites for mailboxes. Nell has some bulletin board stuff to take back to our sites. Grant information and The Advocate articles, as well as membership stuff. Purple folders – timeline for membership plan. Tip of the month. Trivia nights. Spring picnic. Solicits ideas for social activities. Urges reps to touch base with new employees.
4:44-5:00 PAC (R) <ul style="list-style-type: none"> ▪ Political Action: Vouchers ▪ Sign up for School Board Meetings 	Piehl/Mendez-Benson Voucher bill passed in May. Tons of signatures collected to put the issue on the ballot. Solicits members to attend school board meetings.
5:00-5:10 Advocacy (R) <ul style="list-style-type: none"> • Common Policy Questions • Meetings and duties 	Kushner Beginning of year policies and contact info. Common beginning of year questions and issues. Modeled steps for problem solving with real-life member problem.
5:10-5:15 VOICE (R) <ul style="list-style-type: none"> • Ideas or suggestions for upcoming VOICE 	Naylor Solicits happy events for Voice articles.
New Business (R) 5:15-5:25 Site/District Concerns	Whalen
Old Business (R) 5:25 5:35 NEA-RA Report Grants available	Piehl
Officer Reports (R) 5:45-5:55 President (R) <ul style="list-style-type: none"> ▪ Committee Review 	Whalen Solicits involvement in committees.
5:55-6:00 Treasurer's report (A)	Beck We have money. More detailed report coming next month.

6:00- 6:05	Vice President (R) ▪ 10 Minute Agenda for site meetings	LaPine No report. Revisit ten minute agendas as e-board.
6:05-6:15	AEA Organization Report/Introduction (R)	Pederson No report.
Good of the Order (R)		➤
Adjournment (A)		It was moved/seconded by ____/____ to adjourn the meeting at 5: _43_pm

R = Report A = Action D = Discussion

Upcoming Events:

- ✓ **Rep Council: October, 4**
- ✓ **Executive Board: October 18**
- ✓ **Superintendent: ?**

District Contacts:

Professional Development	Lori Fox
Curriculum	Chandra Beck
Academic Services	Kyla Kushner
Assessment and Evaluation	Stephanie Halls
Payroll/Budget and Finance	Caren Oliver
Nutrition Services	Caren Oliver
CAPE	Paul Askew
Transportation	Paul Askew
Human Resources	Nina LaPine
MIS	Paul Askew
Special Services	Nina LaPine
Facilities	Katie Piehl
Superintendent's Office	Mindy Whalen
Business Services	Chandra Beck

Committees

Political

Katie-Chair

Membership

Lori/Caren/Heather-Chairs
Carolyn
Kyla
Barbie

Advocacy

Kyla-Chair
Stephanie

Shadows:
Chandra
Paul

QTL

Lori-Chair
Kyla
Chris McGraw

Governing Board Contacts:

<u>Governing board member</u>	<u>Member</u>	<u>Member</u>
Aaron		Paul
Tee	Nina	Stephanie
Larry	Katie	Kyla
Nikkie	Chandra	Caren
Bill	Lori	Mindy

2017-2018 Membership Plan – updated 8-16

Activity	Who's Responsible	Timeline	Resources Needed	How will we now if it's working?
Thank you cards	Katie Piehl/membership committee	Begin at start of the year until all members get one.	Thank you cards and pen. Send to the new members in the purple folders.	Keep track of all we are sending.
Each new member gets a purple folder with info in it.	Membership committee	Same timeline	Purple pocket folders, wdea stickers, info pamphlets to go in them. (see below)	Keep a list to make sure we get one to every new member.
Tip of the month	Carolyn Naylor and Nell	Monthl in the VOICE	Ideas from Nell	Review it every rep meeting and exe. Meeting and make a copy for the bulletin boards.
End of Quarter party/Happy Hour	Barbie Firkus/Chandra to pay for the appetizers	September 22 this year. We want to try to make this yearly. Last year being the first.	Money for the appetizers and the place-Barbie in charge. We need to send an email right away when school begins. Nell do flyer	See if we get any more attendance or membership....
Promote Mary K. Haviland Fund, AEA foundation, NBCT grant, PD grant, Washington Foundation info, etc.	Nell and Carolyn, and Barbie for the website	Monthly in the VOICE and info in the purple folders	All the info from Nell – Bring ideas of what past winners have submitted as idea started	Check the VOICE and the website
Monthly Trivia Parties-between schools	Barbie/Katie	Monthly? Or Semester Meet at ? membership forms, trophy	DJ and place	Attendance,
Bulletin Boards	All campuses	quarterly	Materials-Nell and WDEA- distribute materials Sept 6, monthly additions and maybe a gift card chosen from a participant	Pictures in VOICE (and winner)
Activity	Who's Responsible	Timeline	Resources Needed	How will we now if it's working?
Treats to put in the mailboxes at school	Heather, membership comm., and EX. Board	Monthly	Candy, Popcorn, etc. and labels	Any new members???
Professional Development	Ex. Board and AEA WDEA will send trainers to COLE and Evaluation workshop to deliver locally	Ongoing as needed- Quarterly?	Survey taken as to what the topic will be-look at responses from new teacher orientations	Attendance
Picnic for families	Membership committee and Ex. team	Spring	Water, drinks, food, place to go	Attendance

Spring Membership-Early Enrollment Campaign	All members, AEA	April 1-May 23	Incentive- 3 members puts you in a drawing for \$250.00-provided by AEA awarded at Delegate Assembly Flyers	If we get someone to win in WDEA!
Campus Rosters	Lori and Nell	Updated Monthly	Hard copies of members and potential members	New members? Changes?

Items to go in the **new member purple folders**: Thank you card, top 10 reasons, bookmarks that have AEA info on them, 2 new member forms to give to friends..., NEA member benefits, Grants and Awards, Site info-who the rep is or Area Delegate, invitation to be a site leader if not one there. Give at the beginning of the year.

Items to go in the **Current Site Member Purple folders**: Site member leader handbook, duty sheet, list of current members at their site, check off list to visit new hires, our Ex. Board info if they have any questions. Given out after new members get their folders.

Meeting Dates 2017-2018: Wednesdays

4:30 for Exec Board and Rep Council Meetings

4:45 for Superintendent Meeting

<u>Month</u>	<u>Exec board-3rd</u>	<u>Superintendent-4th</u>	<u>Rep council-1st</u>
August	16	23	
Sept	20	27	6
Oct-conferences	18	25	4
Nov	15	29-5 th Wed due to Thanksgiving	8
Dec	13-Holiday party	20	6
Jan-conferences	17	31	10
Feb	21	28	7
March	14 due to Spring Break	28	7
April	18	25	4
May	9	16	2 Installation of officers

Green highlight represents District Green Days.

You must send regrets if you cannot attend!

